

The Board of County Commissioners Of Riley County, Kansas

The Regular meeting of the Board of County Commissioners met at the Riley County Plaza East Building February 3, 2005 with the following members present: Bob Newsome, Chairman; Alvan Johnson, Vice Chairman; Mike Kearns, Member; and Rich Vargo, County Clerk.

8:30 Public Comment & Business Meeting

Leon Hobson, Director of Public Works/County Engineer; Rod Meredith, Assistant Director of Public Works/Parks Director; Tiffany Myers, Administrative Assistant; Janet Dean, Human Resources Coordinator; Bret Glendening, Budget and Finance Officer; Mike Holtman – Sink, Gillmore, and Gordon, LLP; Howard Haile, Information Systems Supervisor; and Gary Yenzer, Hazardous Waste Program Coordinator, attended.

Hobson stated a report for the LEC study will be presented to the Board of County Commissioners on February 28, 2005 the report has been delayed due to a need to use a testing procedure on wall grout that was not anticipated.

Hobson discussed the K-18 meeting with KDOT.

Hobson said he would contact Harold Stones to find out what Senator Roberts needs to pursue funding for the K-18 improvements.

Hobson discussed the water drainage issues along Eureka Drive.

Holtman presented the 2004 Audit Engagement Letter for Sink, Gillmore, and Gordon, LLP.

Johnson moved to sign the 2004 Audit Engagement Letter for Sink, Gillmore, and Gordon, LLP. Kearns seconded. Carried 3-0.

Johnson moved to sign an Out of State Travel Request for Chuck Heinz to attend the ATSSA 35th Annual Traffic Expo and Convention in Phoenix, Arizona in the amount of \$1,158.18. Kearns seconded. Carried 3-0.

Meredith discussed an Out of State Travel Request for Hobson and Meredith to be paid by a potential contractor.

Kearns expressed concern with the contractor paying the cost of Meredith and Hobson's travel.

Kearns moved to appoint Bernie Lickteig and Steve DeHart as board members to the Solid Waste Management Committee; and to approve "Resolution No. 020305-06, A Resolution appointing a representative to the Solid Waste Management Committee" – Bernie Lickteig; and "Resolution No. 020305-07, A Resolution appointing a representative to the Solid Waste Management Committee" – Steve DeHart. Johnson seconded. Carried 3-0.

The Board of County Commissioners signed thank you letters to Vicki McDonald, Jerry Ericson, and Gerald Baer for serving on the Solid Waste Management Committee.

Kearns moved to sign a Highway Use Permit for SBC to place fiber optic cable in Deep Creek Road right-of-way to provide telco communications service to Western Wireless cell tower at 950 Deep Creek Road. Johnson seconded. Carried 3-0.

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Andrew Elmore, a new hire, as an Information Technology Specialist, in the Information Systems Department, at a grade 9 step 1, at \$15.11 per hour.

- Shelly L. Williams, a status change – hours are being increased to 30 hours from 25 hours for an undetermined amount of time at this point, as a Juvenile Services Supervisor, in the Community Corrections Department.

The Board of County Commissioners signed Riley County Position Action Forms the following:

- An Account Clerk/Elections, in the County Clerk's Office, at a grade 6.
- A Legal Receptionist, in the County Attorney's Office, at a grade 6.

The Board of County Commissioners signed a letter to Tom Sloan asking him to incorporate a provision in House Bill 2019 that would provide for counties to opt out.

9:00 Frank McCoy, Director of Community Corrections

Gary Yenzer, Hazardous Waste Program Coordinator; and Bret Glendening, Budget and Finance Officer, attended.

McCoy presented the Adult Services Mid-Year Budget Report. McCoy reported Adult Services budget has not increased in 10-years.

Johnson moved to approve the minutes of January 31, 2005 as amended. Kearns seconded. Carried 3-0.

9:15 Gary Yenzer, Hazardous Waste Program Coordinator

Jan Kruh, League of Women Voters, attended.

Yenzer explained the process used in collecting hazardous waste.

Johnson moved to approve the payroll vouchers in the amount of \$153,689.73 and the following warrant vouchers for February 4, 2005:

2004 Budget

County General	\$8,769.51
Riley Co Adult Services	317.00
Emergency 911	17.82
Road & Bridge Cap Project	150.00
LEC – SURPLUS	3,413.80
University Park W&S	4,626.49
Hunters Island Water Dist	34.06
Deep Creek Sewer	12.73
Moehlman Bottoms	15.92
Valleywood Operations	62.05
Terra Heights Sewer	30.88
Konza Water Operations	420.90

TOTAL. \$17,871.16

2005 Budget

County General	\$235,582.57
Truancy Monitor	673.56
Special Prosecutor Trust	2,919.52
Juvenile Intake Case Mgr	386.25
Riley Co Juvenile Service	5,236.90
Auto Special	2,669.28
21 st Jud Dist Surveillanc	197.92
21 st Jud Dist Teen Court	697.66
Riley County Adult Services	5,714.22
Capital Improvements Fund	19,473.00
Emergency 911	15.50
Solid Waste	2,545.36
Road & Bridge Cap Project	3,945.00
RCPD Levy/OP	775.00
JIACM	596.61
Riley Co Fire Dist #1	2,740.18
Valleywood Operations	2,172.36

TOTAL. \$286,340.89

Kearns seconded. Carried 3-0.

9:30 Sam Schmidt, Appraiser

Jan Kruh, League of Women Voters; Bret Glendening, Budget and Finance Officer; and Buck Gehrt, attended.

S. Schmidt discussed the Orion Appraisal System project.

S. Schmidt said he appointed two sub committees from the Department Head Committee:

1. Professional Enhancement Committee.
2. Health Committee.

9:48 Monty Wedel, Director of Planning and Development

Jan Kruh, League of Women Voters; and Jack Messer, HWS Consulting Group, Inc., attended.

Wedel presented updates on Wind Energy, JLUS, Comprehensive Plan, K-18 Corridors, Economic Development Plan, and development of new zoning enforcement process.

Wedel discussed the Mel Vanderstelt plat violation on East Marlatt Avenue.

Johnson suggested the pending violation be on hold until it is determined where the East Marlatt Avenue road alignment should be.

The Board of County Commissioners agreed.

Johnson stated the land Vanderstelt was required to dedicate should be returned to him if it is not used.

10:10 Leon Hobson, Director of Public Works/County Engineer

Jack Messer, HWS Consulting Group, Inc.; Jeff Hancock, Assistant Director/City Engineer; Bret Glendening, Budget and Finance Officer; and Jan Kruh, League of Women Voters, attended.

Messer presented the property acquisition agreement at 2711 Anderson.

Messer said the land was appraised by two appraisers.

Johnson moved to sign the property acquisition related to the Anderson Avenue Corridor Improvement Project for the property known as County Shops,

2711 Anderson Avenue, and a formal offer in the amount of \$41,934.00. Kearns seconded. Carried 3-0.

10:30 Janet Dean, Human Resources Coordinator

Rod Meredith, Assistant Director of Public Works/Parks Director; Leon Hobson, Director of Public Works/County Engineer; Jan Kruh, League of Women Voters; and Kathryn Mayes, Manhattan Mercury, attended.

Dean presented a draft Problem Resolution and Citizen Complaint Policy.

The Board of County Commissioners reviewed the draft Problem Resolution and Citizen Complaint Policy.

The Board of County Commissioners said they want staff to follow up on anonymous complaints.

The Board of County Commissioners said they want to be notified of significant complaints that can lead to disciplinary action.

Dean will rewrite the policy.

Kearns moved to approve the Out of State Travel Request for Leon Hobson and Rod Meredith to view and inspect truck and equipment wash system for new shop in Kissimmee, Florida in the amount of \$1,100.00 to be paid from the Road and Bridge Budget. Johnson seconded. Carried 3-0.

Johnson asked Leon Hobson to work with the County Counselor to file a motion to keep Tanmangile Road open until the case is finalized.

**10:45 Rod Meredith, Assistant Director of Public Works/Parks
Director**

Kathryn Mayes, Manhattan Mercury; Sharolyn Flaming-Jackson, County Extension Agent; and Jan Kruh, League of Women Voters, attended.

Meredith discussed the proposal from the City of Manhattan to construct an indoor aquatic center in CiCo Park.

Meredith presented the following recommendations.

- It appears that the Park Board, Fair Board, and Kaw Valley Rodeo Association generally do not support the construction of an aquatic center in CiCo Park. I agree with their assessment.
- At some point in the future, the County Commission may need to prepare a formal response to the City of Manhattan regarding use of the County portion of CiCo park for new aquatic center.

Johnson stated CiCo Park is currently being fully utilized and doesn't know how a project of this size would fit into the park. Johnson said it would take away the open park like setting currently existing.

Kearns said he believes the aquatic center would be an added burden to CiCo Park. He doesn't see how it would fit in.

Flaming-Jackson said the Rodeo Association and Fair Board oppose the aquatic center being placed in CiCo Park.

Johnson moved for Rod Meredith to notify the City of Manhattan that the Riley County Commission is not supportive of the Aquatic Center being placed in CiCo Park. Kearns seconded. Carried 3-0.

Flaming-Jackson discussed the Walk-Kansas Program.

The Board of County Commissioners, by consensus, agreed to support the Walk-Kansas Program.

10:55 Budget and Planning Committee – Bret Glendening, Budget and Finance Officer

Kathryn Mayes, Manhattan Mercury; Dan Messelt; and Jan Kruh, League of Women Voters, attended.

Glendening reviewed Riley County Building/Contents Values for Insurance purposes.

Messelt discussed insurance coverage on the computer equipment.

Johnson asked Bret Glendening to check to see if the Health Department should be paying the insurance on the Family Child Resource Center.

Messelt asked if Riley County owns any of the specific contents of the 911 system in the LEC.

Johnson stated Riley County owns all of the 911 equipment.

The Board of County Commissioners asked Bret Glendening to check the language in the contract with Pawnee Mental Health and the Riley County-Manhattan Health Department to determine who is responsible for providing insurance.

Johnson asked that a check be made on the Mercy Health Contract that they are providing documentation on insurance coverage.

Kearns moved to accept the staff recommended values of county buildings and contents as presented and request quotes from St. Paul/Travelers Insurance with deductible levels of \$10,000, \$20,000, and \$30,000. Johnson seconded. Carried 3-0.

11:22 Johnson moved to adjourn. Kearns seconded. Carried 3-0.